



ERIC GARCETTI  
MAYOR

September 29, 2021

Honorable Members of the City Council  
c/o City Clerk  
Room 395, City Hall

Re: Notification of Application and Request for Authority to Accept Cooperative Agreement for Securing the Cities (STC) Grant Program Sustainment Funding (Council File 13-1301-S3)

Dear Honorable Members:

Pursuant to Section 14.6 of the Los Angeles Administrative Code, the Mayor's Office of Public Safety (Mayor's Office) is providing notification to the City Council of the submission of a grant application for the Securing the Cities (STC) Program administered by the U.S. Department of Homeland Security (DHS) Countering Weapons of Mass Destruction (CWMD). The STC Program is a cooperative grant agreement with a performance period of September 1, 2020 through August 31, 2030.

*Securing the Cities Program Sustainment Application*

DHS CWMD released the Securing the Cities Program Sustainment funding for Fiscal Year 2021 Budget Period 2 on June 17, 2021. The Mayor's Office submitted an application for funding on behalf of the Los Angeles - Long Beach Securing the Cities (LA-LB STC) Program on June 30, 2021. The City of Los Angeles was awarded \$775,000.00 on July 27, 2021 for Budget Period 2 in addition to continuation of the Budget Period 1 (\$2,171,889.00) funding through August 31, 2022. There is no match requirement for this grant.

*Fiscal Year 2021 STC Sustainment Budget*

*Preventive Nuclear/Radiological Detection Equipment Maintenance*

Maintenance by qualified technicians and the anticipated need for equipment repairs of LA-LB STC Program purchased units is budgeted in the amount of \$27,500.00 to sustain operational readiness of any damaged or malfunctioning units needing repairs/service for personal radiation devices (PRDs), radio-isotope identifying devices (RIIDs), radiation detection backpacks, and radiation detection mobile systems. Costs also cover necessary packing and shipping of LA-LB STC Program purchased units.

*Training Centers and Radiation Safety*

The LA-LB STC Program continues to utilize two regional training locations, each with source materials for radiation detection training. Licensing for these sites and the calibration laboratory is required by the State of California for all regulated source materials. Annual sustainment cost of this license is approximately \$8,000.00, depending on the amount of source material in possession and number of training facilities.

To maintain source materials at each training site, trained Radiation Safety Officers (RSOs) and Authorized Users (AU) are required by the State of California and listed on the program's radioactive materials license. RSO/AU training and transportation certifications are necessary to ensure the safety of STC class participants and the training cadre. Due to re-assignments, transfers, and attrition, \$9,000.00 is allocated for replacement training of RSOs/AUs and \$9,000.00 is allocated for these individuals to also attend United States Department of Transportation training for radiation transportation safety.

Additionally, the training and exercise source material used for primary screening classes and exercises requires consistent leak testing every six months. Due to this maintenance requirement, overtime funding will be allocated to the Los Angeles Police Department (LAPD) and Los Angeles County Department of Public Health (LACDPH) to remain in compliance with this regulation and to perform quarterly equipment calibration. Overtime funding for this purpose is included in the department allocations detailed in Attachment 2.

The LA-LB STC Equipment Calibration Laboratory is used for conducting PRD calibration for the entire region. Equipment calibration will be conducted quarterly utilizing RSOs and AUs. \$5,000.00 in supply costs support the Calibration Lab for materials and maintenance.

*Principal Partner Training, Drills, and Exercises*

The LA-LB STC Program partners are allocated a total of \$354,000.00 for CWMD approved PRND primary and secondary screening training classes, drills and exercises reimbursed from the grant. A breakdown of these costs is detailed in Attachment 2. Contracting authority is requested to amend subrecipient agreements and memoranda of understanding and as necessary with the partner agencies listed in Attachment 3.

*Grant Management and Administration*

As the administrator and fiscal agent of the grant program, the Mayor's Office funds grant and financial management staff with grantor approved management and administration (M&A) funds. The grantor requires a full-time Program Manager to handle day-to-day operations of the program. The LA-LB STC Program office is also supported by one grant specialist, contract specialist, and accountant, led by a grants and finance director. The team coordinates grantor communication, manages fiscal accounting and monitoring, manages equipment and supply procurements, drafts and negotiates service contracts, and conducts day-to-day administrative coordination with citywide department stakeholders. \$248,429.00 is allocated for personnel salaries and \$100,987.00 in fringe benefits.

To maintain the LA-LB STC Program office, a total of \$5,000.00 is allocated for office supplies and mobile phone subscriptions.

Lastly, the FY21 STC Sustainment budget includes \$8,084.00 for program management-related travel with prior Grantor approval. Examples of travel include CWMD STC Senior Level Discussion Meetings in Washington, D.C.; the National Homeland Security Conference, travel to

collaborate and evaluate other STC Program exercises, Homeland Security Strategy planning meetings with California's Governor's Office of Emergency Management.

**Recommendations**

IT IS, THEREFORE requested that the City Council:

1. AUTHORIZE the Mayor, or designee, to:
  - a. Accept on behalf of the City, the Securing the Cities Program Sustainment Fiscal Year 2021 Budget Period 2 award in the amount of \$775,000.00 from the U.S. Department of Homeland Security Countering Weapons of Mass Destruction for the period effective from September 1, 2020 through August 31, 2030;
  - b. Negotiate and execute amendments to Memorandum of Agreements, subject to the approval of the City Attorney as to form and legality, for distribution of STC grant funds in accordance with budget allocations for FY21 STC with the Port of Los Angeles and Los Angeles World Airports for a term to August 31, 2022, for contract amounts not to exceed amounts listed in Attachment 2, subject to the approval of the City Attorney as to form;
  - c. Negotiate and execute amendments to subrecipient agreements with Los Angeles County Sheriff's Department, Consolidated Fire Protection District of Los Angeles County, Los Angeles County Department of Public Health, Long Beach Police Department, Orange County Sheriff's Department, California Highway Patrol, Riverside Police Department, Riverside Fire Department, and Ontario Fire Department, for contract amounts not to exceed amounts listed in Attachment 2, subject to the approval of the City Attorney as to form;
  - d. Release requests for proposals, evaluate proposals, and negotiate contracts for the purchase of approved equipment and training including consulting services as detailed in the FY21 STC grant budget; and
  - e. Receive, deposit into, and disburse from the STC Sustainment grant fund;
2. ADOPT the FY21 STC Sustainment Grant Budget and authorize the Mayor's Office of Public Safety to expend the grants in accordance with approved budgets;
3. AUTHORIZE the Controller to:
  - a. Create new appropriations in Fund 64G, Department 46, "FY20 STC" in the amount of \$775,000.00 as follows:

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
64G/46	46V730	Equipment	\$27,500.00
64G/46	46V668	Partner Jurisdictions	\$178,687.50
64G/46	46V904	LAWA	\$26,250.00
64G/46	46V942	POLA	\$28,500.00
64G/46	46V138	LAFD Salaries	\$26,250.00
64G/46	46V170	LAPD Salaries	\$94,312.50
64G/46	46V146	Mayor Salaries	\$248,429.00
		Reimbursement of General Fund	
64G/46	46V299	Costs	\$100,987.00
64G/46	46V946	Management and Administration	\$44,084.00
		Total	\$775,000.00

- b. Transfer appropriations from Fund 64G, Department 46, "FY20 STC", to the General Fund to reimburse STC-related expenditures as follows:

**TRANSFER FROM:**

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
64G/46	46V146	Mayor Salaries	\$248,429.00
64G/46	46V138	LAFD Salaries	\$26,250.00
64G/46	46V170	LAPD Salaries	<u>\$94,312.50</u>
		Total	\$368,991.50

**TRANSFER TO:**

<u>Fund/Dept.</u>	<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
100/46	001020	Grant Reimbursed Salaries	\$248,429.00
100/38	001098	Overtime Variable Staffing	\$26,250.00
100/70	001092	Salaries Sworn, Overtime	<u>\$94,312.50</u>
		Total	\$368,991.50

4. AUTHORIZE the Controller to transfer up to \$100,987.00 from Fund 64G, Account 46V299 to the General Fund, Department No. 46, Revenue Source Code No. 5346, for reimbursement of grant-funded fringe benefits;
5. AUTHORIZE the Controller to transfer cash from Fund 64G/46 to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City Departments, subject to the approval of the Mayor's Office of Public Safety; and
6. AUTHORIZE the Mayor, or designee, to prepare Controller instructions for any technical adjustments, subject to approval of the CAO, and authorize the Controller to implement the instructions.

Sincerely,



ERIC GARCETTI  
Mayor

EG:jpb

Attachments

- 1 Fiscal Year 2021 Notice of Award
- 2 Fiscal Year 2021 Subrecipient Allocations